



REQUEST FOR QUOTATION

Date: 11 March 2023
RFQ No.: 100-23-02-231


Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____


The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Food Provision for the Women's Month and 18 Day Campaign to End Violence Against Women and Children for the Gender and Development – Pasig City General Hospital** with an Approved Budget for the Contract (ABC) of **Php 120,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	QTY	UOM	Approved Budget		Price Offer	
				Unit Cost	Total Cost	Unit cost	Total Cost
1	BREAKFAST- LUNCH- PM SNACK, - Breakfast Packed meal: Longganisa, 1 Fried Egg, 1 Rice, 1 350ml bottled water- Lunch Packed meal: Beef Kare Kare, Pork Kaldereta, Lumpiang Hubad, 1 Rice, 1 350ml bottled water- PM snack: Pancit sotanghon with puto, 1 350ml bottled water for: - 1. Women's Month Celebration in the Health Care Setting	100	pax	600.00	60,000.00		
2	BREAKFAST/ LUNCH/ PM SNACK, - Breakfast Packed meal: Beef Tapa, 1 Fried Egg, 1 Rice, 1 350ml bottled water- Lunch Packed meal: Roast Pork, Chicken Inasal, Mixed Veg with Quail Eggs, 1 Rice, and 1 350ml bottled water- PM snack: Carbonara with toasted bread, 1 350ml bottled water for: - 1. 18-Day Campaign to End VAWC	100	pax	600.00	60,000.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.		Total		120,000.00			
DELIVERY TERM: Please refer to the Terms of Reference.							

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

(02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *

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Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract)
- **PhilGEPS Registration Number**
- **Income Tax Returns** (Annual Income Tax Return of the preceding tax year) OR Business Tax Returns (Value Added Tax or Percentage tax return covering the previous six months)¹
- Accomplished and notarized **Omnibus Sworn Statement**
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

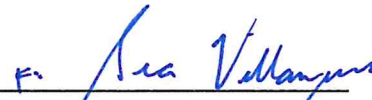
- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidсандawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ


Officer in Charge, Procurement Management Office


I hereby certify that I have read and agree to this Request for Quotation and its Terms of Reference (if any). I further certify that the products to be delivered will conform to the specifications stated in the Item Description and I hereby agree to the Terms of Delivery indicated in the submitted form.

¹Sections 3.2 and 3.3 of Revenue Regulation No. 3-2005.

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Conforme:

Signature over Printed Name


Position

Duly authorized to sign quotation/offer for and on behalf of _____

(Please indicate Company Name)

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**Pasig City General Hospital
Gender and Development
Food Service
Terms of Reference**

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Venue	Title of Seminar/Training	Date and Time	Food Pack per serving	Quantity	Unit cost	Amount
PCGH	Women's Month Celebration in the Health Care Setting	March 27, 2023 7:00 AM	Breakfast, Lunch, PM snack -Breakfast Packed meal: Longganisa, 1 Fried Egg, 1 Rice, 1 350ml bottled water -Lunch Packed meal: Beef Kare Kare, Pork Kaldereta, Lumpiang Hubad, 1 Rice, 1 350ml bottled water -PM snack: Pancit sotanghon with puto, 1 350ml bottled water	100	600.00	60,000.00
PCGH	18-Day Campaign to End VAWC	November 29, 2023 7:00 AM	Breakfast, Lunch, PM snack -Breakfast Packed meal: Beef Tapa, 1 Fried Egg, 1 Rice, 1 350ml bottled water -Lunch Packed meal: Roast Pork, Chicken Inasal, Mixed Veg with Quail Eggs, 1 Rice, and 1 350ml bottled water -PM snack: Carbonara with toasted bread, 1 350ml bottled water	50	600.00	30,000.00
PCGH	18-Day Campaign to End VAWC	December 7, 2023 7:00 AM	Breakfast, Lunch, PM snack -Breakfast Packed meal: Beef Tapa, 1 Fried Egg, 1 Rice, 1 350ml bottled water -Lunch Packed meal: Roast Pork, Chicken Inasal, Mixed Veg with Quail Eggs, 1 Rice, and 1 350ml bottled water -PM snack: Carbonara with toasted bread, 1 350ml bottled water	50	600.00	30,000.00
TOTAL						120,000.00


Maria Levee Genalin C. Lim, RN, MAN
Supervising Administrative Officer

Noted by:


Alicia P. Santos, MD, MMHOA
Hospital Administrator